



**ARCA ADMINISTRATORS MEETING
MONDAY, MARCH 21, 2016**

10:00 AM – 11:00 AM

Online via Adobe Connect

Meeting recording: <http://ac-connect.bccampus.ca/p8a3y2k729j/>

ATTENDEES:

Cortney Newton / College of the Rockies (left early)	Kathy Gaynor / Thompson Rivers University
Gretchen Goertz / Douglas College	Brenda Philip / University of the Fraser Valley
Hillary Webb / Emily Carr University of Art + Design	James MacDonald / University of Northern BC
April Haddad / Justice Institute of BC	Sunni Nishimura / BC ELN
Gregg Currie / Selkirk College	Brandon Weigel / BC ELN

Regrets: Serena Ableson / Camosun College; Ted Goshaluk / Trinity Western University

Notes

1. Admin Centre Update

- TRU has officially launched TRUspace to their campus community on March 17th. Launch went well and has generated a lot of faculty interest.
- Capilano University will be joining Arca as of April 1st.

2. Assigning DOIs

- Brandon has set up various modules to display usage statistics on the Arca main site: <http://arcabc.ca/about/usage>
- Instructions have been sent out about how to implement these usage stats on individual sites; contact Brandon if you have questions. Online training will also be offered soon.
- During set-up of these modules, it became clear that Digital Object Identifiers are an important way to track usage of items in the repository.
- On items with DOIs it is possible to track a variety of metrics: social media mentions via Altmetrics badges, citation counts using various APIs, Plum metrics, etc..
- The Admin Centre asked the group whether DOIs were on the radar. UNBC and Douglas College indicated that DOIs are on their radar but they are unsure of their institution's capacity to assign DOIs.
- Brandon explained that using a contributed module, Islandora is capable of assigning DOIs as objects are ingested, if the institution has an account with a DOI provider such as DataCite. The account holder purchases prefixes - could be one or more per institution - and then DOIs are assigned with that prefix. Accounts are inexpensive.
- Advantages of having DOIs assigned on ingest:
 - Improved visibility and prestige of faculty and student research.
 - Enables reliable and accurate tracking and linking to ORCIDs, citation counts, altmetrics, etc..
- Possible concerns with having DOIs automatically assigned on ingest:



- If an object already has a DOI, submitter may inadvertently create a second one on ingest.
- Hard to know the capabilities of the DOI module in Islandora until we have an account to try it out with.
- It would be preferable to be able to decide when a DOI is assigned, rather than having it done automatically.

ACTION: The group agreed that the DOI module was worth further exploring, and James agreed to work with Brandon on setting up an account and trying it out. They will report back to group via email or at next meeting.

3. Workflow preferences

- The group discussed the possibilities for a simplified ingest process that could be opened up to faculty or students to self-submit items to the repository. Ingest would be mediated, so that IR staff could review, edit and approve the submission before it was published.
- Our current installation of Islandora has the Simple Workflow module enabled, which provides mediated submissions.
- Sites could simplify the ingest process by streamlining navigation, removing steps such as MARCXML/DOI/PubMed upload, simplifying and adding help text to the ingest forms, etc..
- Islandora also includes the LDAP module, which means it is possible for sites to integrate their existing campus login system with Islandora, so that faculty and students can use their existing campus login rather than needing a separate login for Islandora.
- Sunni walked through the Simple Workflow ingest process as it currently works on the main Arca site. The group expressed interest in learning more about setting up the Simple Workflow module for their sites. The module appears to meet everyone's needs for now.

ACTION: The Admin Centre will develop a possible default workflow diagram for the group to review and approve.

ACTION: James volunteered to play around the LDAP module in his Virtual Machine to figure out how the LDAP integration works and report back to the group.

4. ORCID IDs

- Due to time constraints, this topic was tabled until the next meeting.

5. Arca Hours!

- The Admin Centre will begin offering 45 - 60 minute webinars on Fridays at 11 AM beginning April 1. These will be short training/Q&A sessions open to all staff at Arca participating sites. Sessions will be recorded for later viewing.
- Please send topic ideas to the Admin Centre. Possible topics include:
 - Implementing Metrics for Your Arca Site
 - Batch Ingesting
 - Create Faculty Profiles, ORCID IDs, etc..
 - SOLR Search and Facets
 - OAI-PMH: Exposing your metadata
 - Theses: Connecting with Thesis Canada and Proquest
 - Customising Your Metadata Display

6. Next Meeting - Admin Centre will send a Doodle poll to schedule.