



**ARCA ADMINISTRATORS MEETING**  
August 31, 2018

**Preservation next steps (COPPUL Preservation Network)**

- Survey results indicate interest in preservation, but not for an all-in solution
- Proposal:
  - Arca members may choose to have WestVault (LOCKSS network) accounts, centrally billed through BC ELN
  - Arca members can manage their own WestVault storage allocations (\$2/GB)
  - BC ELN and COPPUL to create an Islandora module to provide configurable, collection-based automated transfer to WestVault
- Admins concurred that the proposal meets their needs. It will be brought to the Arca Advisory Committee meeting in November.

**Metadata Standardization**

- Date standardization:
  - Some institutions have completed date fixes, others still working on it
  - Selkirk reports problems with the Citeproc module displaying incorrect data (approximate date instead of n.d., for example)
    - Citeproc module is undergoing major revision, which will go a long way toward fixing these issues.
- Future standardization: Genre terms, Role terms?
  - There are some issues with consistency in other theoretically-controlled fields. For example, “Dissertation/Thesis” vs. “Dissertation/thesis” – case sensitivity is a problem.
  - Short-term, small case issues can be corrected. Longer-term, we should come to agreement about standard vocabularies.
  - Controlled Subject terms: more difficult; some Arca sites use LCSH, some less controlled. Using authorities for subject terms may be less accessible to visitors.
    - Most admins use LCSH or TGM, but some using natural language as well. Advice: Stay consistent within your own institution.



- **Result:** Arca Admins are interested in more controlled terms for Genre and Role Terms, using autocomplete fields. Admin Centre to investigate options.

**ACTION (Admin Centre):**

- Export a list of terms used in the Genre field to be harmonized/corrected
- Decide a list of 1-3 authorities to reference in shared forms

**ACTION (Arca Admins):**

- Continue work on date standardization
- Review terms used in genre, roleTerm, and subject elements; identify opportunities to standardize

**Ingest forms – Desired changes**

- dateIssued Qualifier attribute:
- More objects lately with uncertain dates – optional Qualifiers should be added to all forms' dateIssued fields
- Additional fields on Video form: affiliation, series title, department, others?
- Name identifiers -- Antonio Munoz Gomez will email Brandon with more information on this request.
- Solr field request: Display the qualifier with the date?

Question regarding Rights Statements for videos: What statement are people using for “all rights reserved” and “educational use only?”

- Langara and Selkirk are pulling videos from Vimeo and YouTube and are using IN COPYRIGHT - EDUCATIONAL USE ONLY.
- “All rights reserved” = IN COPYRIGHT
- “Educational use only” = IN COPYRIGHT – EDUCATIONAL USE ONLY.



**ACTION (Admin Centre):**

- Pursue new Solr field(s) that would capture the qualifier that is attached to a date so it displays next to the date and show date range as well.
- Modify forms to include date qualifiers

**Request: New module/content model (Serial Solution Pack)**

- Serial Solution pack is a discoverygarden-developed module, similar to the Newspaper SP, that groups serial objects and sorts them by criteria like Volume and Issue.
- Available in Arca, but does not work properly.
- Brandon University has an immediate need, but others see value in its availability.

**ACTION (Admin Centre):** Investigate Serials SP implementation and fixes.

**Request: Make the Person content model recognize/list types of content beyond Citations and Theses**

- Priority for Emily Carr and Douglas College
- Brandon submitted this ticket two years ago; will push for action.

**New sites**

- Athabasca University: Bill - moving CONTENTdm collections into Arca, mostly newspapers and photos
- Brandon University: Chris Hurst - theses, photo collection from archives (grain elevators), Journals incl. Canadian Journal of Native Studies
- Red Deer College (not present)

**Possible in-person training session**

- Brandon will be in Vancouver from November 26-29. This presents an opportunity for Arca admins to meet in person.
- There is interest in holding an in-person Arca training day, a sort of mini Islandora Camp.
- Suggestions:
  - Show and tell



- Demonstration of how people did custom work
- Group problem solving

**ACTION (Admin Centre):**

- Create a Doodle poll to identify a date/time
- Google Doc to collaborate on an agenda
- Investigate options for remote participation